



# City of Annapolis

## Recreation and Parks Department

273 Hilltop Lane  
Annapolis, MD 21403-1542

[RecPark@annapolis.gov](mailto:RecPark@annapolis.gov) • 410-263-7958 • Fax 410-626-9731 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

## Recreation Advisory Board May 8, 2013

The Recreation Advisory Board of the City of Annapolis held its regularly scheduled meeting on May 8, 2013 at the Roger "Pip" Moyer Recreation Center. **Chair** Hamill called the meeting to order at 7:03p.m.

**Present:** **Chair** Hamill, **Vice Chair** Moyer, Nelson, Aist, Hughes, Lowman, B. Moyer

**Absent:** B. Moyer, Montgomery, Rankin, Harrison

### II. April 10, 2013 Meeting Minutes

Mr. Hughes moved approval of the April 10, 2013 meeting minutes as written. **Vice Chair** Moyer seconded the motion. The motion passed unanimously in a vote of 7-0.

### III. Regular Business Before the Board

#### 1. Director's Monthly Report to City Manager

Mr. Woodward provided the monthly report and explained that the work the Marissa Whittlinger, Horticulturist, does for the Department is excellent. He would love to give her more hours and is working to do so. The Department needs to complete an inventory of all City properties to determine what can be used for parks so would like to assign this task to Ms. Whittlinger. He reported that the revenues are slowly increasing and the memberships are up. Ms. Jennings is creating a relationship with the members and has done a great job at hiring personal trainers. The Harbormaster's Office is having problems with the pump out boats breaking down so a back up boat will need to be purchased.

#### 2. Director's Monthly Report to Advisory Board

See the items noted below.

#### IV. Kingsport Park Design

The Kingsport design team met this week and the team consists of Deborah Schaub and Vernon Husted. The process is going well and community is amenable to the project.

#### V. Summer Program Guide

The Summer Program Guide was deployed and the Board members names are included. The Board also suggested that the email contact information, Ward representation and awards be included as well. Mr. Woodward agreed to establish a Board email address to include in the program.

#### VI. Truxtun Park Triathlon

This event is scheduled for Father's Day and there are sponsors preparing the event. Many of the coaches have returned but volunteers are still needed.

#### VII. End of Year Spending (If approved)

Mr. Woodward has developed a list of \$75,000 worth of year end spending items that include shade structure, new land lines for the pools, larger locker, tennis and athletic field light controller, school bus, walk behind mowers, boat chair, playground engineered wood fibers and other things that are not in the budget. He is hoping to use the overage in the salary account to fund the items on this list.

Mr. Woodward is completing a survey to determine the fee structure for the Recreation Center membership. He met with Michelle LeFurge who agreed to help the Department to work with those who are developing the forms. Ms. LeFurge is also going to prepare the fireworks but the money for the fireworks is in the Department's budget. She detailed the costs for putting together an event. **Chair** Hamill suggested that Mr. Woodward contact Cathy Samaras who used to be the Chair of the Recreation Council for some ideas.

**VIII. New Business**

**1. Recognition**

Chair Hamill had a meeting with Mayor Cohen who was unaware that the Harbormaster's has a secured a significant amount of grant funding for the Department. She believes that there are other such items that the Mayor may not be aware.

**2. Board Vacancy**

Chair Hamill discussed the board Ward 3 vacancy with Mayor Cohen who agreed to find a person to fill the vacant seat.

**3. Recreation and Parks Foundation**

There is a city-wide foundation that the City runs and Ms. Hamill will have a discussion with the City staff that runs this program. Mr. Woodward will send out an e-mail to co-Directors to determine what they have in the line of foundations.

**4. Alderman Introductions**

Members were encouraged to introduce themselves to Alderman Budge and Alderman Littman.

**5. Camps**

Mr. Woodward reported that the splash camps are almost full but the Truxtun Park and Enrichment camps attendance is lagging.

**V. Old Business**

There was none.

**VII. Adjournment**

Mr. Hughes moved to adjourn the meeting at 8:02pm. Mr. Lowman seconded the motion. The motion passed unanimously in a vote of 5-0. **The next meeting is scheduled for June 12, 2013 at the PMRC at 7:00pm.**

Tami Hook, Recorder